

# PROMOTION POLICY

## Grades 1 to 3:

All students are promoted based on continual assessments. Regular monitoring will be done in the classes by way of worksheets and assignments. A continuous evaluation procedure is implemented throughout the year.

## Grades 4 and upwards:

1. Only students who pass in all subjects will be considered for promotion.
2. A minimum of 40% marks in each subject and in aggregate is required.

## ASSESSMENT CRITERIA

### Grades 4 to 8 ICSE:

- i) One cyclic test per term will be conducted for every subject.
- ii) Term examinations will be held in September and March.
- iii) Syllabus will be divided into two parts, for each of which an examination will be conducted over two terms. **Some topics of first term may be included in the second term examination.**
- iv) Weightage:
  - Cyclic test 50 (Marks to be converted to 100%) - (a)
  - Term Exam (each term) 80 } - (b)
  - Internal Assessment (each term) 20 }
  - Result per term will be the average of (a) and (b)
- v) Internal Assessment would be based on the following parameters:
  - Class Test ... (10 marks x 1)
  - Project /Practical ... (5 marks)
  - Class Participation/ Regularity ... (5 marks)

**Final Result will be a consolidated percentage of 1<sup>st</sup> & 2<sup>nd</sup> Term results as follows:**

1 <sup>st</sup> Term	50%
2 <sup>nd</sup> Term	50%

**Grades 4 and 5: Only grades will be shown on the result sheet.**

## **Grades 9 ICSE and 11 ISC:**

- i) One Cyclic Test per term will be conducted for every subject.
- ii) One Term Examination will be held in September and final Examination will be held in Feb/March as per CISCE timetable
- iii) Syllabus covered in 1<sup>st</sup> term will be included in the 2<sup>nd</sup> term exam.
- iv) Weightage:

### **9 ICSE**

Cyclic test = 50 (Marks to be converted to 100%)

Term Exam (each) 80 } - (a)

Project / Practical's (each term) 20 } - (b)

Result per term will be the average of (a) and (b)

### **11 ISC**

Cyclic test = 50 (Marks to be converted to 100%)

Term Exam (Science subjects) 70 } - (a)

Project / Practical's (each term) 30 } - (b)

Term Exam (Commerce subjects) 80 } - (a)

Project / Practical's (each term) 20 } - (b)

Result per term will be the average of (a) and (b)

**Final Result will be consolidated percentage of 1<sup>st</sup> & 2<sup>nd</sup> Term results as follows:**

1<sup>st</sup> Term 40%

Final term 60%

**Students of Grade 9 ICSE & Grade 11 ISC scoring less than 50% in each subject and 65% in aggregate will not be eligible for promotion. The final discretion in this regard will be with the school authorities.**

Registration for the Final Examination at the Board level will be done only if the Principal is assured that the student has met all the required criteria.

### **Grades 10 and 12 (CISCE):**

- i) Two class tests of 50 marks will be conducted.
- ii) Two preliminary exams will be conducted.
- iii) ICSE/ISC Final Board Examinations will be held as per CISCE timetable which will be announced later.

### **GRADES**

The scheme of grades is as follows:

90% and above	-	A1
80% to 89%	-	A2
70% to 79%	-	B1
60% to 69%	-	B2
50% to 59%	-	C1
0% to 49%	-	C2

### **IGCSE Foundation Grade 8:**

- i) Every subject will have one class test.
- ii) Final Examinations will be held in October/November.

#### **Weightage:**

Cyclic test: 40 marks

Final Examinations: 100 marks

Only grades will be shown on the result sheet.

### **IGCSE Grade 9:**

- i) Every subject will have two class tests.
- ii) Interim Examinations will be held in May and Final Examinations will be held in October/ November.

#### **Weightage:**

Class test: 40 marks

Interim Examinations: 100 marks

Final Examinations: Marks and weightage will be as per CAIE Subject guidelines.

Only grades will be shown on the result sheet.

### **IGCSE Grade 10:**

- i) Two Preliminary Examinations will be conducted in 10 IGCSE.
- ii) Marks and weightage will be as per CAIE subject guidelines.

- iii) Only grades will be shown on the result sheet.
- iv) CAIE (Board) Examinations will be held as per CAIE timetable, which will be announced at a later date.

<b>Grade Criteria for Foundation IGCSE Grade</b>	<b>Percentage of Marks</b>
A*	90-100
A	80-89
B	70-79
C	60-69
D	50-59
E	40-49
F	30-39
G	20-29

**GCE Grade 11 “AS” Level and Grade 12 “A” Level:**

- i) Every subject will have two class tests.
- ii) Preliminary examination will be held in August/ September.
- iii) CAIE (Board) Examination will be held in October/ November as per CAIE timetable which will be announced at a later date.

**Weightage:**

Class test: 50 marks

Preliminary Examination: Marks and weightage will be as per CAIE subject guidelines

Final (Board) Examination: Marks and weightage will be as per CAIE subject guidelines

Only Grades will be shown on the result sheet.

<b>Grade criteria for GCE-AS &amp; A Level Grade</b>	<b>Percentage of Marks</b>
A	80-100
B	70-79
C	60-69
D	50-59
E	40-49
U	Less than 40

**Students scoring less than 50% (grade D) in each subject will not be eligible for promotion. The final discretion in this regard will be with the school authorities.**

### **ABSENCE FROM A TEST**

All the tests and examinations are mandatory for the students. A student will be awarded an average, if he/she is absent due to medical reasons (supported by a Medical Certificate (MC) from a Singapore registered physician) or an unforeseen tragedy in the family. The school does not encourage re-testing. However if the parent insists for a re-test, the following pre-conditions apply:

- S\$280 to be paid to the school for setting up a new question paper.
- The re-test only for cyclic test and Semester Examination (ICSE/ISC) and for class test and Interim Examinations (IGCSE/ AL) will be conducted as per the institution's schedule.

### **PROGRESS REPORT**

As per examination policy, Progress Report will be issued after every term exam. **Report cards of students on completion of these terms will only be issued when all dues have been paid.**